

# ALCONA COUNTY

## Local Emergency Planning Committee (LEPC)

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**November 10, 2004**

### Minutes of November 10, 2004, Meeting **(DRAFT until formally approved)**

1. Members Present:            Doug Ellinger (Sheriff Dept.)  
   Cori Upper (Health Dept.)  
   Tim London (Emergency Management/Secretary)  
   Evonne Cooke (ARC)  
   Dean Parker (Central Dispatch)  
   Stan Darmofal (ARES)  
   Carolyn Brummond (BOC/Vice-Chair)
  
2. Ms. Brummond opened the meeting at 8:30 am and called for introductions.
  
3. The prior meeting minutes were accepted without comment. Ms. Brummond added LEPC member and Secretary nominations to the agenda and the agenda was accepted without comment.
  
4. Moved by Parker/London to accept Sheriff Doug Ellinger as a member of the LEPC (carried). NOTE: Sheriff Ellinger will replace Under Sheriff Atchison, who has had many commitments which do not allow him to attend the meetings.
  
5. Moved by Parker/Upper to nominate Mr. London for the position of Secretary, formerly held by Under Sheriff Atchison. Discussion. (carried). No further nominations. Mr. London accepted the position of Secretary.
  
6. Moved by London/Darmofal to accept Ms. Evonne Cooke as a member of the LEPC as the American Red Cross representative (carried).
  
7. OLD BUSINESS
  - a. Although Mr. Reaman was unable to attend the meeting, he asked that everyone be aware he was in receipt of the 2004/2005 Hazardous Materials Performance Grant (HMPG). He also indicated he would ensure the Grant is administered properly and returned to the State.
  
8. NEW BUSINESS
  - a. Meeting schedule: Due to several members having a scheduling conflict, Mr. Reaman asked the Committee to consider moving the standing date and time of the meeting. Discussion followed. Moved by Parker/Ellinger to move

the Alcona County LEPC meeting to the 3<sup>rd</sup> Monday of the odd months (starting in January, 2005) at 1:00 pm (same meeting location) (carried).

b. Standing Committee Reports:

(1) Citizens Corps Advisory Committee: Mr. Upper updated the group on the latest information concerning the Community Emergency Response Team (CERT), which falls under the Citizens' Advisory Committee. He stated that after three public meetings (in Alcona, Iosco and Oscoda counties) the Adhoc steering committee decided there is not enough public support to establish a Regional CERT at this time. However, the group was still very interested in utilizing the three County LEPC's as Citizen Corps Advisory Committees. The focus of the "Steering Committee" for the short term will be in assisting the Health Department to establish a group of volunteers to assist with "mass-inoculations". Ms. Brummond mentioned to Mr. Upper that there is a strong group in the Greenbush Chamber of Commerce who might be willing to help.

(2) Hazard Mitigation Advisory Committee: Mr. London updated the group on the fact that the Hazard Mitigation Plan had been formerly accepted by the Alcona County Board of Commissioners at their October 20, 2004, Board meeting. The Plan is now in Lansing awaiting final approval from the State. Tim also stated he will bring several Compact Disks to the next LEPC meeting containing the Hazard Mitigation Plan and supporting material for any member interested in reviewing it.

(3) Emergency Management Advisory Committee: Mr. London briefed the group on his plan for exercising in 2005. He stated that at this point, he is looking at a full-scale exercise in late April or early May and participation in the August 18<sup>th</sup> Bioterrorism Exercise. The full-scale exercise will be preceded by an Orientation and Tabletop exercise, dates TBD. Mr. London also discussed the improvements to the EOC as a result of the 2004 Homeland Security Grant. There will be backup power and high-speed Internet added. Mr. Darmofal asked if Tim had considered DSL as an Internet provider. Mr. London said he had not and would do so before making a final decision.

c. Committee Reports

(1) Mr. Parker updated everyone on the 800 MHZ radio status. The radios are on their way to the Communications Division in Lansing at this time for programming. Mr. London added that the turnaround time should be days versus weeks.

(2) Mr. Darmofal gave a Fair Board update. The Board is currently looking at the possibility of dropping the rodeo and demolition derby from the schedule. He also said the Statewide Fair Board meeting will be January of 2005.

(3) Mr. Darmofal also gave an update on the status of amateur radio. He said the group had supported Dragon Days at the train depot on the first Saturday in September. They had their last meeting in September and he also wanted everyone to know that the new VHF repeater antenna is now installed at the EOC building. The amateur radio group participated in the

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October 10<sup>th</sup> Simulated Emergency Test (SET) and had 40 check-ins. Additionally, ARES worked with the Alcona Township Fire Department on their annual Halloween Party and he would be conducting amateur radio classes in the high school and middle school in February and April of 2005.

(4) Ms. Evonne Cooke gave a Red Cross update. She informed everyone she had been deployed to Florida on three separate occasions to support Red Cross response to the multiple hurricanes. She was especially complimentary of the Ham radio support she encountered while in Florida. Ms. Cooke also proudly stated she had been honored by the Third District Emergency Management Association as the Alcona County Volunteer of the Year in October. **Ms. Cooke is looking for office space for the American Red Cross in Alcona County. If anyone knows of a possible vacancy that can be donated, please let her know.**

(5) Sheriff Ellinger said that all his personnel will be Unified Incident Command trained by the end of January. He also said that DNR is looking for tower space in Harrisville to fix an 800 MHZ radio dead-spot near the Lake Huron shoreline. The possibility of using the 911 or the Forest Service tower is being discussed.

(6) Ms. Brummond stated she will check into the possibility of adding the LEPC and 911 Board meeting dates to the advertisement the Board of Commissioners puts in the Alcona Review, thus saving those two organizations the cost of doing their own add.

D. Next meeting date: January 17, 2005, 1:00 pm

E. Adjournment: Ms. Brummond adjourned the meeting at 9:58

Respectfully Submitted By:

Tim London, Secretary  
Alcona County LEPC

Approved by the LEPC Members on: \_\_\_\_\_

\_\_\_\_\_  
Signature